

## Q&A follow up

RE: BMS Memo May 16, 2018, Legal Guardian/legal representatives

**Q: The Memo states that representatives do not have to sign the PAL/PAW/Daily Worksheets, indicating that services have been provided each day, and that a witness such as a family member or neighbor can sign if the Participant/Member cannot make a mark. What if the Participant/Member cannot make a mark?**

A: If the participant/Member cannot make their mark daily on the PAL/PAW/Daily Worksheets, indicating that services have been provided each day, the Case Manager/RN Assessment must indicate that they are unable to do so and there is not anyone else available or willing to do so, then there would be no one initialing that services were provided each day. The Personal Attendant/Direct Care Worker is still required to initial that they provided services.

**Q: What if the Participant/Member has Alzheimer's', who should be initialing the PAL/PAW/Daily Worksheets indicating services have been provided each day?**

A: If the Participant/Member has Alzheimer's and should not be asked to initial the PAL/PAW/Daily Worksheets indicating that services have been provided each day and there is not anyone else available or willing to do so, the Case Manager/RN Assessment must state such, then there would be no one initialing that services were provided each day. The Personal Attendant/Direct Care Worker is still required to initial that they provided services.

The PAL/PAW/Daily Worksheet no longer requires a daily or bi-weekly signature by the Court Appointed Legal Guardian or Medical Power of Attorney.

